## **Studio Policies, Tuition, Membership & Costume Fees**

<u>Withdrawal Policy</u>- When enrolling in classes at STG, you are signing up for the entire year (September 5th-June 7th). If you would like to withdraw from classes, you must notify the office no less than 30 days before the next billing cycle. For example, if your child will be done at the end of February, we need to know BEFORE February 1st so you are not charged tuition in March.

<u>Weather Closures</u>- STG makes every effort to remain open during inclement weather, but we will not put our families or staff at risk in dangerous conditions. We update our Instagram and Facebook pages with any closures, and also contact the local news stations. If we close for bad weather more than TWICE, we will begin offering make-up sessions. Refunds will not be offered for weather closures.

<u>Absence Policy</u>- STG does not offer refunds for any classes missed by your student for vacations, illnesses, or calendar conflicts. We allow students to attend TWO make-up classes in an equal level if they are absent twice. No make-up classes offered beyond that. If there are injuries or other extenuating circumstances, we will will evaluate those on a case-by-case basis. \*If a teacher is absent, and a substitute can't be found, we will offer a make-up session for the missed class.\*

<u>Membership Fee</u>- A yearly STG Membership Fee is charged upon enrollment, along with your first month of tuition. The fee for returning dancers is \$35.00, and new dancers are \$45.00. There is a discount for the second child, and families do not have to pay membership fees for any children beyond the second one.

<u>Tuition Payments</u>-Tuition is collected automatically on the 1st of each month. A credit or debit card must be on file for monthly auto-payments. No exceptions. We do not charge credit card fees. Last full tuition payment will be withdrawn on June 1, 2023.

<u>Tuition Discounts</u>- 5% discounts are offered to first responders, church workers, and members of the military. We also offer sibling discounts of 5% for the second child and beyond. STG offers scholarships and tuition assistance on an as-needed basis. Please contact the office at kelly.stepstograce@gmail.com to have your discount applied, or to discuss our scholarship options. Discounts can't be combined.

<u>Costume Fees</u>- Please see separate page below for costume fees and information.

Costume Fees- Costumes are purchased for ALL dancers for the spring recital, with the exception of Mommy & Me classes. Costume fees will be auto-collected in installments to make it easier for our families. Costume fees are NON-REFUNDABLE, no exceptions.

The first installment of costume payments will auto-process on November 15, 2023. The second installment will be processed on February 15, 2024.

If your class only requires ONE payment, it will be auto-processed on February 15, 2024.

If your dancer enrolled AFTER November 15, 2023, their first costume installment will auto-process on February 15, 2024, and the second installment will auto-process on March 15th.

Tippy Toes Ballet- ONE payment of \$85 on 2/15/24 Hippity Hop- ONE payment of \$85 on 2/15/24 Teen Jazz/Lyrical- ONE payment of \$75 on 2/15/24

Tutus & Bowties- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families Kidance- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families Early Childhood Combo- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families ALL Beginning Level Classes- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families Homeschool Dance- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families ALL Level I & II Classes- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families Intermediate & Advanced Hip Hop- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/23. OR 2/15/24 & 3/15/24 for new families

Level III, IV, & V Ballet- TWO payments of \$75 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families ALL Pointe Classes- TWO payments of \$75 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families Advanced Jazz- TWO payments of \$65 on 11/15/23 & 2/15/23. OR 2/15/24 & 3/15/24 for new families

\*STG Performance Companies- THREE payments of \$85 on 11/15/23, 1/15/24, & 3/15/24